



# COMMONWEALTH of VIRGINIA

*Department of Corrections*


HAROLD W. CLARKE  
DIRECTOR

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May 29, 2020

## **MEMORANDUM**

To: Wardens and Superintendents

From: A. David Robinson  
Chief of Corrections Operations 

Subject: COVID-19 Unit Head Review of Inmate Early Release Plan Appeals

Pursuant to the Budget Amendment, VADOC will exercise its authority to consider the review and release of eligible individuals on a rolling basis, meaning VADOC will consider those who are or become eligible for release at any point during the period of the emergency declaration, or any emergency declaration that meets the conditions of the Budget Amendment, not just those who became eligible at a static time period when the policy was adopted.

Effective immediately, we must ensure consideration of those who are within a year of release based on a rolling date (a year from the current date) until the emergency declaration, or any emergency declaration that meets the conditions of the Budget Amendment, is over. Please ensure that offender appeals are not, and have not been, denied because the offender's release date is outside of the previously specified period of April 22, 2020 and April 21, 2021.

Please direct any questions to Jim Parks.

cc: Harold W. Clarke, Director  
Joseph W. Walters, Deputy Director  
H. Scott Richeson, Deputy Director  
Regional Operations Chiefs  
Regional Administrators  
Lisa Kinney, Communications Director  
Jim Parks, Offender Management Services Director