RADFORD CITY POLICE DEPARTMENT	GENERAL ORDERS
SUBJECT: PATROL VIDEO SYSTEMS	NUMBER: GO-54
EFFECTIVE DATE: 10 MAR. 2015	REVIEW DATE: MARCH 2019
AMENDS/SUPERSEDES: GO-54, 30 JAN. 2014	APPROVED:
	Chief of Police

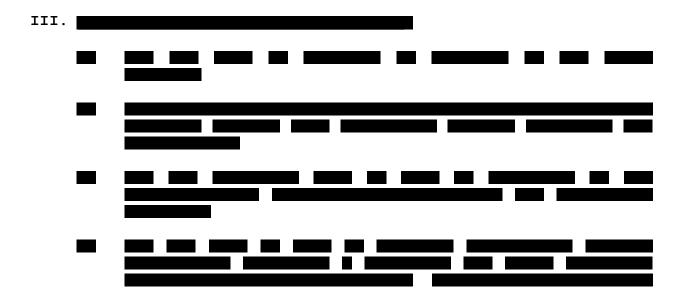
VLEPSC STANDARDS: OPR.01.11

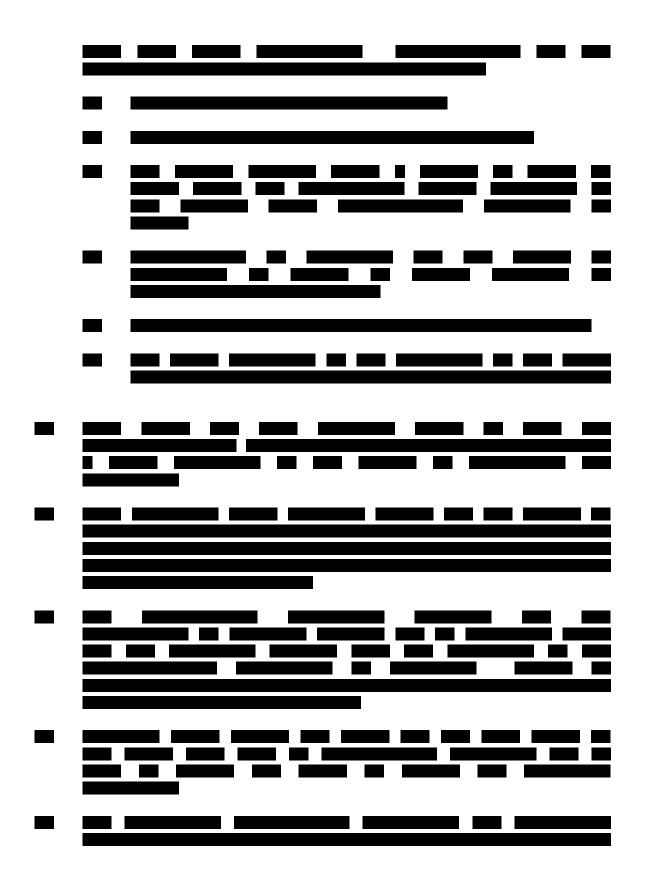
## I. POLICY:

The Department will provide audio/visual recording systems for police vehicles and body worn cameras for personnel whenever allowed by budgetary availability.

## II. PURPOSE:

Establish procedures governing the use of the Patrol Video System (PVS) and Body Worn Camera (BWC) to assist uniformed officers in the performance of their duties.





## IV. PROCEDURES - Body Worn Camcorders:

The use of BWC by officers is to document events, actions or statements made during arrests, interviews and critical incidents in order to enhance report preparation, investigations, performance reviews as well as training.

- A. Officers shall use the BWC to document interviewing suspects, field sobriety tests, traffic stops, arrests, establishing probable cause for pedestrian stops, detentions, critical incidents and any situation, condition, or event having the potential for loss of life, injury, damage to property.
- B. The BWC shall not be deactivated until enforcement action is completed;
- C. Use of the BWC for any purpose other than official law enforcement business is a violation of this policy, such activities include but are not limited to:
  - 1. Covertly recording any law enforcement personnel;
  - 2. Recording conversations with a supervisor, council member or other government employee;
  - 3. Personal use of the BWC; and
  - 4. Recording a conversation that the officer is not a party to;
- D. Officers <u>shall not</u> use the BWC to record a particular person based solely on the person's race, color, age, sex, marital status, sexual orientation, gender identity, creed religion, ancestry, national origin or physical condition.
- E. Officers shall not erase any data from the BWC;
- F. Under guidance of the on duty supervisor, the officer shall download BWC data to secured servers/computers operated and maintained by the Department prior to the end of shift.

## V. PROCEDURES - DATA MANAGEMENT

- A. Officers will complete the Audio/Visual Recording Request and submit, as soon as possible, to the Administrative Lieutenant or designee for copies of any data deemed evidentiary;
- B. Non evidentiary audio/visual recordings will be retained for thirty (30) days from recording date and then erased following the Library of Virginia Guidelines.
- C. Requests for any audio/visual data will follow the Records Management Guidelines for records release as outlined in General Order #45

\*\*\*\*\*\*End\*\*\*\*\*